

HTVAF Grant Application

Agency Name

Agency City

Primary Contact for Grant Project/Program

*First Name

Last Name

Email address for Primary Contact *

Phone Number for Primary Contact *

State Human Trafficking Victims' Assistance Fund (HTVAF)

No maximum or minimum dollar amount has been established for individual grant awards. However, our agency has been notified by the Governor's Division of the Budget that grant funds comprised of State General Fund dollars could be reduced in SFY 2022. Other grant funds could also be impacted by a reduction in their funding streams as well. If your agency received a grant in the previous state fiscal year and is requesting funds for continuation of the same grant project, it is strongly suggested to limit your requested grant amount to the same or a lesser amount than you received last year. The HTVAF Grant funding is to be limited to three years and is for innovative projects. Funds may be utilized to continue an existing grant project for the second or third year, as well as create innovative new grant projects to provide services to victims of human trafficking. HTVAF grant projects should not be viewed as an entitlement project, but, rather, short-term support for new or expanded innovative grant project activities. Eligible applicants should indicate how they are seeking other sources of funding to continue their grant projects and how their grant projects will continue to function without HTVAF Grant funding. NOTE: there is no guarantee that your full request will be awarded. To view the total amount and awards received last year, please visit the Victim Services Grant Program website at <https://ag.ks.gov/victim-services/grants>.

Amount Requested *

\$ USD

Brief Description of the HTVAF (State Human Trafficking Victims' Assistance Fund) Grant Project

Limit: 100 words

Did you receive HTVAF funds last year?

- Yes
- No

Will the grant funds awarded be used for an existing project/program or a new project/program? *

- Existing Project/Program: continue existing grant project or program currently funded with grant funds
- New Project/Program: Create a new project, program, or service activity not previously funded with grant funds

New projects/programs will require additional forms and questions to be completed.

Needs Assessment
Duplication of Services
Under served populations
Reaching under served populations
Community Partners
Letters of Support

Check county or counties served by this grant project. Check State Judicial Districts served by this grant.

Upload Project Budget Narrative

Proposed Grant Project Goals and Objectives

New Projects or Agencies: Please provide goals that are consistent with the needs statement.

Objectives: Must be **SMART**. Specific, Measurable, Attainable, Relevant, and Time Limited. The objectives will be used on quarterly reports to measure progress of the project.

List the objectives to be accomplished in order to reach each goal.

Sample Goal: Create a Human Trafficking service division within the existing structure of our agency.

Sample Objective: Hire and contract with a capacity building consultant in quarter 1 to provide input on how to best offer HT victims victim-centered services.

Goal #1 *

Limit: 200 words

Objective 1.1 *

Limit: 300 words

Data provided to the OAG, person(s) responsible, tasks, and timeframe. *

Limit: 300 words

Objective 1.2

Limit: 300 words

Data provided to the OAG, person(s) responsible, tasks, and timeframe.

Limit: 300 words

Objective 1.3

Limit: 300 words

Data provided to the OAG, person(s) responsible, tasks, and timeframe.

Limit: 300 words

Goal #2

Limit: 200 words

Objective 2.1

Data provided to the OAG, person(s) responsible, tasks, and timeframe.

Limit: 300 words

Objective 2.2

Limit: 300 words

Data provided to the OAG, person(s) responsible, tasks, and timeframe.

Limit: 300 words

Objective 2.3

Limit: 300 words

Data provided to the OAG, person(s) responsible, tasks, and timeframe.

Limit: 300 words

Goal #3

Limit: 200 words

Objective 3.1

Limit: 300 words

Data provided to the OAG, person(s) responsible, tasks, and timeframe.

Objective 3.2

Limit: 300 words

Data provided to the OAG, person(s) responsible, tasks, and timeframe.

Limit: 300 words

Objective 3.3

Data provided to the OAG, person(s) responsible, tasks, and timeframe.

Limit: 300 words

Project Staffing Pattern and Project Coordination (see description below) *

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Limit: 400 words

- Describe the staffing pattern that will meet the proposed grant project goal(s), objectives, and evaluation. Describe grant funded job duties or functions of personnel listed, noting any new duties and functions to be done as a result of the grant.
- Include persons responsible for achieving objectives and the supervisors of the individuals, who may not be grant-funded employees.
- Include all staff responsible for monitoring and evaluating the proposed grant project's progress.
- Use the official "Position Title" for each employee. The "Position Title" and the "Employee's Name" in that position must be consistent throughout the entire grant application and all attachments. If the position is vacant, please specify as "Vacant".
- State how the proposed grant project will coordinate with existing agencies and local resources for the population to be served.

Project Monitoring (see description below) *

Limit: 300 words

- Describe the procedure for monitoring the proposed grant project.
- Who will track the proposed grant project throughout the grant project period?
- What data will be collected?
- How will the information that is monitored be used to encourage success of the proposed grant project?

Project Evaluation

- Describe the criteria that will be used to evaluate the effectiveness and quality of services provided through the proposed grant project.
- The evaluation should be designed to provide an objective assessment of the effectiveness or input of the proposed grant project.
 - Specify the procedures to be used and how the information/data collected will be used to improve the proposed grant project.
 - At a minimum, explain how the proposed objectives will be measured and how it will be determined whether the grant project is effectively and efficiently reaching the proposed goal(s) and objectives.

By submitting this grant application, I certify that I am a representative of the above listed agency and am authorized to submit this grant application on their behalf. I further declare that I have shared the application, its attachments, and budgets with the appropriate management and board members for their review and approval. All information is accurate and correct to the best of my knowledge. Should a discrepancy be discovered, I will notify the Office of the Attorney General Victim Services Division immediately.

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