

# PFA Grant Application

## Important Changes to the PFA Grant Application and Guidelines

Through the Grant Program, the Victims Services Division seeks to ensure that Kansas crime victims: 1) are aware of their rights, 2) have their rights protected, 3) are aware of the services available to them, and 4) have access to quality services.

The State Protection From Abuse Fund (PFA) was established in 1984 and is to be used solely for the purpose of making grants to programs providing:

1. Temporary emergency shelter for adult victims of domestic violence or sexual assault and their dependent children;
2. Counseling and assistance to those victims and their children; or
3. Educational services directed at reducing the incidence of domestic violence or sexual assault and diminishing its impact on victims.

**All moneys credited to the fund pursuant to K.S.A. § 20-367 and 60-2001, and amendments thereto, will be used only for ongoing operating expenses of such programs.**

Because of the operational nature of this grant, **you will no longer be required to provide project goals and objectives.** You will, instead, check off the grant goals that your agency provides below.

In addition, though you may continue to use the Project Budget Narrative as a tool, you do not need to provide the same detailed budget as in the past. There is a table provided below to enter the funding categories that will be supported by this funding. These funding categories are what you will report expenditures on quarterly using the PFA FSR (Financial Status Report).

### Which grant goals will the funding address in your agency?

- Temporary emergency shelter for adult victims of domestic violence or sexual assault and their dependent children
- Counseling and assistance to those victims and their children
- Educational services directed at reducing the incidence of domestic violence or sexual assault and diminishing its impact on victims.
- None of the Above

Agencies may select more than one grant goal.

### Agency Name

### Agency City

**Primary Contact for Grant Project/Program**

**First Name**

**Last Name**

**Email address for Primary Contact**

**Phone Number for Primary Contact \***

**State Protection From Abuse Fund (PFA)**

*No maximum or minimum dollar amount has been established for individual grant awards. However, our agency has been notified by the Governor's Division of the Budget that grant funds comprised of State General Fund dollars could be reduced in SFY 2022. Other grant funds could also be impacted by a reduction in their funding streams as well. If your agency received a grant in the previous state fiscal year and is requesting funds for continuation of the same grant project, it is strongly suggested to limit your requested grant amount to the same or a lesser amount than you received last year. NOTE: there is no guarantee that your full request will be awarded. To view the total amount and awards received last year, please visit the Victim Services Grant Program website at <https://ag.ks.gov/victim-services/grants> (<https://ag.ks.gov/victim-services/grants>)*

**Amount Requested \***

**Brief description of the agency (history, mission, structure, services offered, etc.) that will be funded by PFA (Protection From Abuse Fund) \***

Limit: 300 words

**Did you receive PFA funding last year? \***

- Yes
- No

List the names of grant funded individuals (or pre-approved alternate attendee), their position title and the number of hours of training in the April 2021 Crime Victim's Rights Conference.

Name of grant funded staff attending CVRC	Position	Total Hours attended CVRC

List community partners.

Check county or counties served by this grant.

Check State Judicial Districts served by this grant.

Number of unduplicated adults served by the PFA (Protection From Abuse Fund) during the SFY 2020? \*

Of the number listed above, how many of these (adult) services were related to sexual assault? \*

Of the number listed above, how many of these (adult) services were related to domestic violence? \*

Number of unduplicated children served by the PFA (Protection From Abuse Fund) during the SFY 2020? \*

Of the number listed above, how many of these (child) services were related to sexual assault? \*

Of the number listed above, how many of these (child) services were related to domestic violence? \*

Please complete the table below to indicate service numbers for both children and adults. \*

Number served	ACTUAL SFY 2020 grant project	ACTUAL SFY 2021 grant project 7/1/2020– 3/31/2021 Q1-Q3	PROJECTED SFY 2022 grant project 7/1/2021– 6/30/2022
Children			
Adults			
Total Individuals	0	0	0

## Program Budget Narrative



Operating Expenses for PFA Program	To be Paid by PFA Fund
Salary & Fringe	
Travel and Training	
Conference/Workshops	
Supplies	
Communications	
Printing	
Facility (incl. Maintenance/Repair)	
Utilities (Electric, Gas, Sewer & Trash)	
Equipment	
Contractual Services	
Insurance (Liability and D & O)	
Audit	
Other: Please explain in next question.	
<b>GRAND TOTAL</b>	<b>0</b>

Because the PFA funds are intended to support operational expenses, budget categories have been combined and simplified significantly to better enable grantees to utilize the funds. It will no longer be necessary to report budgetary changes within a category. For example, if you have budgeted \$5000 for a salary of person 1 and that person leaves and a new person is hired at a different rate of pay, you will not have to submit a budget revision to reflect a different rate of pay **UNLESS YOU INTEND TO CHANGE THE BUDGET CATEGORY TOTAL**. Another example is the mileage rate. If the state reduces the mileage reimbursement rate, you will not need to revise your budget to reflect a different number of miles at a different rate **AS LONG AS YOUR TOTAL BUDGET FOR THAT CATEGORY WILL REMAIN UNCHANGED**.

However, you will still submit budget changes if you budget in one category and need to shift funds to another category. For example, you budgeted for a new computer, but someone donated one instead. Now you want to move the funding to supplies. This will require a budget revision. Budgeting monies in equipment will require an **EIR form to be completed for any purchase of an asset valued at \$500 or more.**

**If you budgeted funds in the "Other" category in the table above, please explain what the funds will be used for.**

This could include more than one item. For example, you may record that you are budgeting \$1,000 in other. The explanation could read, Direct Services for Victims or it could read approximately 1/2 for direct services and the balance to develop an app for victims to communicate privately with us. On the FSR, you will not be required to break down those expenses. However, the backup documentation must be retained for 5 years and may be requested during a site visit review.

**By submitting this grant application, I certify that I am a representative of the \* above listed agency and am authorized to submit this grant application on their behalf. I further declare that I have shared the application, its attachments, and budgets with the appropriate management and board members for their review and approval. All information is accurate and correct to the best of my knowledge. Should a discrepancy be discovered, I will notify the Office of the Attorney General Victim Services Division immediately.**

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